## FUSION Timeline (Big Picture)

### Four Months Prior to Workshop

1. Sponsor decides to take a stand for the training.
2. Sponsor applies to be a sponsor and goes through the approval process.
3. Sponsor and Trainers set Workshop dates and location.
4. Core Team is selected.
5. Coach begins calls with Sponsor and Team Captain.

### Three Months Prior to Workshop

1. First team meeting (team selection) is held.
2. Information meeting is held.
3. Contract for location is signed and deposit submitted.
4. Intercessory prayer team is formed.
5. Team buddies are communicating weekly.

### Two Months Prior to Workshop

1. Second team meeting is held with Support Call Grounding.
2. Information meeting is held (alternative to above).
3. Trainer travel and accommodations are finalized.
4. Confirmation packets are sent out (six weeks prior at the earliest).

### One Month Prior to Workshop

1. Third team meeting is held.
2. Any additional team meetings are held.
3. 20 participants (10 couples) are registered at least 20 days prior to Workshop.
4. Grad event is scheduled and location secured.

### One Week Prior to Workshop

1. Support calls completed/finalized.
2. Participant files completed.
3. Outside team is prepped and ready.
4. Trainer is picked up.

### One Week after Workshop

1. Supplies are all replenished and returned.
2. Receipts are turned in for reimbursement.
3. Grad event is held.

## FUSION Timeline (Start to First Meeting)

### Four Months Prior to Workshop

1. Sponsor and Team Captain have meeting to clarify roles and what’s next.
2. Team selection letter sent out.
3. Core Team is selected and first meeting is held.
4. Trainer travel details are finalized.
5. Theme for the training is chosen.
6. Training location is secured.
7. Rates for participants (including early bird discounts) are determined and approved.
8. All required meetings are scheduled.
9. Coach begins calls with Sponsor and Team Captain.
10. Training is posted on GAP Community website.

### Three Months Prior to Workshop

1. Team Captain begins leading more as Sponsor takes a supporting role.
2. Team Captain has full understanding of the Team Captain’s Manual, team jobs, timelines, and checklists.
3. Location deposit submitted.
4. Team Captain provides support to the Intercessory Prayer Captain in starting their role.

### Two Days Prior to First Team Meeting

1. Potential team members respond with RSVP to team selection meeting.
2. Potential team members submit their pre-meeting homework.

### First Team Meeting

1. Team is selected.
2. All future team meetings are scheduled.
3. Information meeting(s) are scheduled.
4. Team buddies are chosen.
5. Daily team communication methods are chosen.
6. Private Facebook page is created.