## 1st Team Meeting

### Purpose

Establish individual and collective ways-of-being, growth, vision, and enrollment/registration commitments.

### Scheduling

Hold eight to ten weeks prior to the training. The meeting will run three to four hours.

### Pre-Meeting Checklist

* Team invitation letters have been sent and RSVPs received.
* Team Captain has received homework from potential team members.
* Review the meeting outline in preparation for discussing with your Coach.
* One week prior, run through the meeting with your Coach and Team Captain.
* One week prior, confirm the meeting‘s location and set-up.
* Make sure all needed sound equipment (such as a portable CD player or iPod with mini speakers) is available and working.
* Obtain an easel with paper pad (or dry-erase board) and markers for the meeting.
* Be mindful and in prayer for everyone involved and for the meeting.
* Be prepared to discuss enrollment, the role of GAP Community, and the distinctions of the training.
* Prepare the following materials for distribution:
	1. Journals, tablets, pens
	2. Laptop to cast on the TV for viewing the training web-page, and the gapcommunity.com/teamresources page together, as well as the registration page.
* Plan refreshments for the meeting, including a meal, as well as beverages such as coffee, water, juice, and snacks. (This is optional but encouraged.)

### Meeting Agenda

1. Pre-meeting Refreshments
2. Welcome
	1. Arrival and greeting of team members *(Core Team)*
	2. Nametags *(Administration Captain)*
	3. Team is seated in a circle
	4. Opening prayer (*Prayer Captain)*
	5. Music (optional; one or two songs related to the Workshop can be played)
3. Training Introduction
	1. Appreciation for team members coming today
	2. Personal introduction and statement of commitment to this training
	3. Introduction of the Sponsor
4. Theme and Background *(Sponsor)*
	1. Description of Sponsor‘s role and vision
	The Sponsor shares his/her vision for the training in the community and states his/her declarations
	2. Articulation of theme and articulation of vision: The Journey Ahead
	3. Key Scriptures/Music
	4. Standing for others—enrolling others in life and in the training
	5. Opportunity to serve together, to risk, to challenge, to trust, to confront, to love, to stand for each other, and to break through to one another
	6. Raising the bar/serving with excellence
	7. GAP background information/ministry overview
5. Open Floor Agreement
Ask the potential team members for the permission to speak openly into each other‘s lives. This commitment means embracing generous listening and adopting a humble openness to feedback. Just as importantly, it is a commitment to speak into each other‘s lives for the sake of standing for one another. This commitment requires the courage to bring conversations that we might tend to leave unspoken into the light where they can serve as catalysts to authenticity, connection, and community. This sort of honesty and being at stake catalyzes authentic community in an unmistakable way. Make sure you have everyone‘s agreement before proceeding further into the meeting.
6. Team Member Introductions
	1. Have each potential team member introduce themselves and briefly state their commitment in being on the team. There is a two-minute maximum for each introduction. Do not allow team members to exceed the two-minute limit, or you will not have time to complete the meeting components that follow; this is especially true if you have a large team).
	2. Each person will respond to all of the following questions. Write the questions on an easel pad in front of the room for easy reference.
		* Who are you?
		* Why do you want to be on the team?
		* What are your gifts?
		* What are you committed to cause?
	3. Have a time of clearing after each person speaks. This is the time to clear the following, if needed:
		* Being late
		* Incomplete homework
		* Unclear answers
		* Relational conflicts

Note: This clearing is not designed to be a long process but rather crisp, acknowledging broken promises, committing to go again, and then moving forward to the next person.

* 1. Thank them for their willingness to be open and for sharing.
1. What It Will Take to be on the Team

Personal Level

* 1. Showing up: being willing to be at stake for others and to sacrifice time, comfort level, and finances.
	2. Looking at your internal conversations that come up in life and whenever you make a stand or commitment in what matters to you.
	3. Being open to discovering! This involves investigating your assumptions about how/why things are and adopting a learner‘s stance. It also means looking at what opens up for us in life when we choose to live responsibly rather than as a victim.
	4. Being willing to risk and stretch

Question to ask: What else do you think it will take to serve on the team?
(You can write responses on an easel)

Practical Level

1. Attending all meetings for the entire time and the training (coming early and staying late), plus at least one Intro to Transformation Workshop, & Set-up.
2. Cost ($25 for food, for example) for the team food, or the alternate of bringing their own snacks… any parking fees for the facility, etc.
3. Serving with excellence (including being on time, keeping your promises, etc.)
4. Doing what it takes to accomplish the vision
5. Check-In: Taking the Pulse of the Meeting
	1. Questions to be asked
		* What are you hearing?
		* What are you noticing?
		* What are you making up? What assumptions are you making?
		* Do you have questions about what is required to be on the team? On the support teams?
		* What is coming up for you?
		* Are you up for radically risking and stretching?
		* Are you committed to standing with and for this team?
6. Ground Rules
	1. Discuss the reason for ground rules.
	2. Review each ground rule and get agreement from the team.
	Note: Go through each ground rule; if they agree to the ground rules, have them stand to show their agreement once all of them have been read.
7. Taking the Stand and Making the Commitment
	1. All wanting to be on the team inside the room should stand.
	2. Those not wanting to be on the team may leave the meeting at this point.
	3. The core team leaves the room and decides at that point who they are accepting on the team and comes back in the room to make the announcement.
8. Team Enrollment
	1. Enrollment is about making a difference in people‘s lives.
	2. Enrollment is an exploration of what matters to someone… an inquiry into their hopes and dreams.
	3. Enrollment is an exploration of possibilities.
	4. Enrollment results in action.
	5. In enrollment, remember: it is an opportunity to be in people’s lives (notice we did not say “it’s about getting people to go to Fusion”); it is standing with and for another person in what matters to them; it results in action.
9. Attention Grabber Exercise (“[TRAINING NAME] is…”)
	1. This exercise gets people talking and sharing and is a great way to get an idea of how people are framing enrollment, such that they can be coached towards even more resourceful ways of being than they may presently be aware.
	2. Place the team in dyads; ask dyads to choose a Partner A and a Partner B.
	3. Have Partner A go first. Repeat this process for partner B.
	4. T-Up: If you had 30 seconds to tell someone about Fusion, what would you say?
	5. Debrief: What did you discover?
	6. Distinctions to cover in the debrief include the following:
		1. As humans, we tend to shrink enrollment down to “getting someone to do something” because you think it would be good for them/they need it/you want them to do something/it will make you feel good if they do XYZ.
		2. Enrollment is a much bigger context than what we want for another person; it is an exploration of what they desire, dream about, and envision for their lives.
		3. The training is a tool that can support people in what matters to them in their life vision(s) and relationships.
		4. Note: Thus, the context of enrollment is the training being a tool that could support them in what they are up to. You can’t very well introduce the training to them in this context without also exploring who they are and what they desire. Remember, there is tremendous freedom in exploring with the person sitting across from you!
		5. Enrollment is a provision for engaging the dynamics of transformation.
		6. All transformation happens in the context of enrollment.
		7. Enrollment is an object lesson for all areas of life.
		8. This process calls for generous listening, a willingness to have potentially difficult conversations, shifting, going again, and having fun!
		9. “Taking new ground” with others commitment is related to an area of life where a team member will stretch and challenge themselves to become an even more powerful and effective stand for others.
		10. Being a stand for another means being willing to inquire into what ways-of-being will be wanted and needed in any situation.
		11. This is not just a personal growth area; it is new ground with and for others. Taking new ground is about breaking through to others.
10. Enrollment Overview & T-Lab Workbook

\*\*\*Introduction of the T-Lab Workbooks (hand them out now)

a. Explain that we are going to use these workbooks as a catalyst for conversations. Each team member will take responsibility to fully engage in completing the workbook weekly and will use it as a platform for conversations in their weekly buddy calls, as well as with their team and coach.

b. Have the team members open up to page 11 of the workbook. Before starting, briefly talk about what it looks like to enroll people into a limitation and a possibility just to make sure everyone is clear about that concept. Then give them about 5 minutes to complete page 11 on their own. (no need to further discuss, as it will naturally come out in later times for conversation).

c. Have someone from the team read out loud page 12, what enrollment IS and what it is NOT.

d. Ask them to take 6 – 7 minutes to complete page 13 – 14 on their own. Then open up conversation for what they are noticing and hearing for about 20-30 minutes.

e. Read aloud the “Results are your best friend” paragraphs on page 15. What do they hear? What stands out to them or comes up for them as they read it?

f. This is where the “rubber meets the road.”

-- Stop to have a conversation about 2 areas:

 1. Getting clear about ***what it is we want to “awaken in others”*** during this team time. You can give them an example of yourself and what you are committed to awaken in others, and give other examples of what it could be: joy, love, peace, hope…. Often the very thing that we desire most, we can only reap by sowing. If they long for more peace in their life, commit to awaken peace in others.

 2. ***We are going to declare and commit to a certain number of people that we will enroll directly or indirectly*** (meaning you personally invited them and they came, or you enrolled grads/others to enroll with you who have someone in the room). We want them to take a stretch! And we don’t want their number to be out of fantasy either.

 They will take some time in a few moments to consider what their number is. Consider that whatever number you commit to is not an accident! That GOD HAS PROVISION for whoever those 3, 5, or 10 people are! This is a declaration that those people are out there and you are going to be with them in such a way that opens up their possibility for coming!

g. Have them take 2-3 minutes and write down what they are committed to awaken in others, as well as how many people total they are committed to enrolling into the training (page 16 only). Once they’ve written it down, ask them to come up to the front and write their number on the flip chart with their name next to it and declare “I am committed to \_\_\_\_ people being in the training!” Do that one at a time until everyone has gone. Count the total and announce how many the team as a whole is committed to. That is your stand!

h. Now, SKIP “Other Details to Remember” for this moment, and have them complete page 17-18. Give them about 10 minutes.

i. Discuss as a group what is coming up. Potential follow-up questions could be:

* + 1. What do you think it will take?
		2. What is your game-plan for enrolling this person?
		3. Who could assist you in enrolling them?
		4. Is there anyone you notice you are hesitant to talk to? How come?
		5. When are you going to talk to them?
		6. How will you be at stake every day?
		7. What action will you take in the next 24 hours?
1. Team Orientation
	1. Information Meeting
		1. Review the dates and locations for upcoming Intro to Transformation Workshops
		2. Review the nature of an ITT Workshop
		3. Discuss how anyone invited to the Workshop can be enrolled and prepared in advance.
		4. Ask each team member how many guests they will commit to bring to the Workshop(s). Write this in the “Other details to remember” section on page 17 of their T-Lab Workbook.
	2. Buddies
		1. Tell each team member to find someone in the room that they don‘t know very well and to go sit across from them.
		2. Talk about the role of buddies.
		*A buddy serves as a friend to probe, a support to strengthen, and a reality check for his or her partner‘s commitments. A buddy is one who stands with and for the other; it is someone there for support, feedback, follow-up, and accountability.*
		3. Allow the team to brainstorm practical ways that they can support their buddy and ask team members to speak them out to the team
		4. Buddies can set up calls with each other as they see fit.
		*This is informal and times or length of calls is up to the discretion of the buddies.*

**\*\*\*Make sure at this point, that they go back and complete the “Other Details” section of page 17 of their workbook. Take a picture of everyone’s page 16 and send them to the administration captain to make a spreadsheet and send out the next day with everyone’s name, address, phone, email, what they are committed to awaken, how many people they are committed to have in the training, and the page 16 numbers for how many will be enrolled by each team meeting date.**

1. Conclusion and Wrap Up
	1. Acknowledge with appreciation their willingness to serve God and others by being on the team.
	2. Let each team member know that prayer requests should be turned in to the Intercessory Prayer Captain and provide the process for doing this.
	3. Thank the team for their commitment.
	4. Pray *(Prayer Captain)*
	5. Fellowship and snacks, etc.